

ATIP Request A-2016-01721

I am requesting records that provide the name and complete contact information of the departmental CIO and the individual(s) responsible for the management of departmental paper documents stored offsite.

| | |
|--|---|
| Chief Information Officer | Marj Akerley 275 Sparks Street, SAT-12041 Ottawa. K1A 0H8 613-941-3444 marj.akerley@justice.gc.ca |
| Manager, Information Management Operations | Bill Cauthers 284 Wellington Street, EMB-AA-230 Ottawa. K1A 0H8 613-946-4506 bill.cauthers@justice.gc.ca |

How many file boxes does your department currently have in storage at commercial storage facilities anywhere in Canada?

| Location / Storage Provider | Q3 Extent | |
|--|-----------|--------|
| | BV | EV |
| Vancouver Iron Mountain | 12,426 | 8,591 |
| Edmonton Iron Mountain | 746 | 286 |
| Saskatoon Iron Mountain | 347 | 200 |
| Winnipeg Iron Mountain | 6,918 | 6,854 |
| Winnipeg: Library Archives Canada, Regional Service Centre | 0 | 3,856 |
| Toronto Iron Mountain | 32,598 | 3,997 |
| Ottawa Iron Mountain | 20,648 | |
| Montreal Iron Mountain | 11,269 | 1,181 |
| Halifax Iron Mountain | 2,658 | 812 |
| Total | 87,610 | 25,777 |
| Grand Total | 113,387 | |

BV - Business Value

EV - Enduring Value

How many boxes does your department expect to send to commercial offsite storage facilities in the next 36 months?

- At this time, the Department of Justice Canada does not forecast the number of boxes to be sent off-site.

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How much money does your department spend annually on commercial offsite document storage and how much is paid per cubic foot?

- In 2015-16, Justice Canada spent \$375,446.54 and to date, in 2016-17 we have expended \$299,000.14
- 0.225¢ per cubic foot

How many file boxes does the department currently store in government facilities?

- 78,754

| Location | Capacity (linear feet) | Holdings (linear feet) | Capacity Utilization |
|--|---------------------------|---------------------------|-------------------------|
| | 2016-17 | 3rd Q. | 3rd Q. |
| BCRO | 5,016 | 4,209 | 83.91% |
| PRO | 16,371 | 13,677 | 83.54% |
| ORO | 8,334 | 7,891 | 94.68% |
| NCR | 36,723 | 39,764 | 108.28% |
| BRQ | 6,772 | 6,421 | 94.82% |
| ARO | 3,134 | 2,936 | 93.70% |
| Winnipeg: Library Archives Canada, Regional Service Centre | | 3,856 | |
| Grand Total: | 76,350 | 78,754 | 103.15% |